



**S.P. MANDALI'S
R. A. PODAR COLLEGE OF COMMERCE & ECONOMICS
MATUNGA -19**

R. A. PODAR COLLEGE ADMISSION ONLINE FORM FILLING PROCEDURE .

1. At the end of every admission round, the student who has been admitted on the Government Portal and has submitted documents in the college, will then receive a text message on general messaging from the college (MSERP) on the registered mobile number providing the link to fill the R.A.Podar College Admission form online. They will also receive User Name and Password. Students to follow the link, fill the form (With the User Name and Password) and upload Pdf of the required documents.

Visit the college website – www.rapodar.ac.in

1. Click on Admission Tab press the FYJC admission form.

Link- <https://enrollonline.co.in/Registration/Apply/RAPJR>

PPT for form filling :

https://drive.google.com/file/d/1FSa0QBQUTb0-GuzEnYJCau291AwD-LTK/view?usp=drive_link

2. Enter the Username and Password received on your registered mobile number
3. Fill up the form and CONFIRM the same.
4. Student has to fill his / her own mobile number & Email ID while filling the R.A. Podar College Admission form.
5. Students are advised not to change their mobile number mentioned in the admission form as all messages from the office, teachers and links for lectures and exams and fee payment will be sent on it.
6. Notification about the College Orientation, commencement of lectures etc. will be given on the website and messages sent to students on the registered mobile number.
7. All students are requested to look up the college website for further instructions.

Following documents is required to be uploaded.

Compulsory Documents-

1. Government Admission Form Part I &Part- II.
2. 10th Std marksheet & Passing Certificate (Original) + Two Photocopies
3. Leaving Certificate (Original) + Two Photocopies
4. Original Migration Certificate + Two Photocopies. (Only for Other than Maharashtra State board Students)
5. Aadhar Card (Original) + Two Photocopies
6. Scanned Photo (size 500 kb) and Scanned signature (Student & Parent / Guardian) (size 300 kb) (**Only for uploading in the College form**) **Photo in school uniform will not be accepted. Kindly upload latest passport size coloured photograph with white background only.**

7. Caste certificate and income certificate / Non-creamy Layer Certificate / Receipt for NCL/Undertaking as per requirement (for Reserved Category students only and the necessary undertaking).
8. DSO Certificate for Sports / Defence / Freedom Fighter / Govt. Transfer / Phy. Handicapped should submit relevant supporting documents.
9. Eligibility form (if not submitted at time of original documents submission).

NOTE: Kindly note that the documents to be uploaded should be of less than **200 KB**. Students to minimize the size to this before starting the uploading process.

SUBJECT ALLOTMENT (AS PER MERIT BASIS) LINK FOR SUBJECT CHOICE ;

<https://docs.google.com/forms/d/e/1FAIpQLSc8ZOuuqR1znHvqeUdfD0pge8kEtvpihXKwJjx03OGitCYCg/viewform?usp=sharing&oid=101307890183688013407>

(If link cannot be opened, Copy the link and paste it on google.)

The admission process will be considered as completed only after the submission of the printout of the college admission form as per following schedule.

Class	Date	Time	Room No. G-4	Room No. G-5
FYJC	08-07-2025	11.00 a.m. to 1.30 p.m.	Open category	Reserved category
FYJC	09-07-2025	11.00 a.m. to 1.30 p.m.	Open category	Reserved category
FYJC	10-07-2025	11.00 a.m. to 1.30 p.m.	Open category	Reserved category

ONLINE PAYMENT OF COLLEGE FEES

Once the online R. A. Podar College form is submitted, in a day or two, students will receive a link for fee payment on their registered phone number as SMS. The students have to pay the fees as mentioned in the SMS. Take a print out of the receipt and keep with them for further procedure.

Find the latest updates on R.A.Podar College website. (www.rapodar.ac.in)